



Hiring Agreement for KPCC Oval

Kennington Park Community Centre, 8 Harleyford Street, SE11 5SY

Return to: kpccoal@gmail.com

Enquiries to: 0800 776 5587

Name of Hirer			
Organisation			
Address			
Telephone			
Email			
Type/Title of Function: (e.g. children's party, meeting, worship, exercise, youth club, etc.)			No of people:
Price band: 1: Residents 2: Local Community Organisations/Charity 3: Private Function / Social Event / Business / Other Organisations			[] [] []
Date(s) required:	Start time:	Finish time:	
Room (s) booked:			
Will food be served?	Yes []	No []	
NO alcohol is to be consumed on site at any time			
Equipment requested:			
Hire charge [per hour/per session]: <i>(To be completed by KPCC Oval Team)</i>			
Any other charges: <i>(to be completed by KPCC Oval Team)</i>			
Deposit: <i>(To be completed by KPCC Oval Team)</i>			
Total cost of hire: <i>(To be completed by KPCC Oval Team)</i>			
Name of payer if different to above:	Email:		Phone:
<input type="checkbox"/> I have read, agree to and accept the full terms and conditions of hire associated with this booking			
<input type="checkbox"/> I am over 18 years of age and will be the person taking full responsibility for the hall hire and confirm that the information held in this agreement is correct.			
Name (block capitals):			
Signature:		Date:	
AGREED BY KPCC Oval Team: Signature:		Date:	
(Please note: your booking is not confirmed until this is signed)			
Payment is handled either by the Hyde Group – contact 07484 039417 – or by PayPal a/c kpetamail@gmail.com			
<i>Cash is not accepted. Payment may be made by BACS (see invoice for details), by credit/debit card or by PayPal. Payment is due within 7 days of receipt of an invoice unless otherwise stated.</i>			
For office use:			
KPCC Invoice?	[]	PayPal?	[]
Hyde invoice?	[]	Credit/debit card?	[]
		Bank transfer?	[]