



Hiring Agreement for KPCC Oval

Kennington Park Community Centre, 8 Harleyford Street, SE11 5SY

Return to: kpccoval@gmail.com

Enquiries to: 0800 776 5587

Name of Hirer		
Organisation		
Address		
Telephone		
Email		
Type/Title of Function: (e.g. children's party, meeting, worship, exercise, youth club, etc.)	No of people:	
Price band: 1: Local/Community Organisation/SME/Charity 2: Private Function / Social Event 3: Kennington Park Estate Resident social event 4: Business / Other Organisation	[] [] [] []	
Date(s) required:	Start time:	Finish time:
Room (s) required:		
Will food be served?	Yes []	No []
No alcohol may be consumed on site at any time The Centre must be vacated by 10pm		
Equipment requested: (Including requests for permission for eg, inflatables)		
Hire charge [per hour/per session]: (To be completed by KPCC Oval Team)		
Any other charges: (to be completed by KPCC Oval Team)		
Deposit: (To be completed by KPCC Oval Team)		
Total cost of hire: (To be completed by KPCC Oval Team)		
Name of payer if different to above:	Email: Phone:	
<input type="checkbox"/> I have read, agree to and accept the full terms and conditions of hire associated with this booking. This includes Appendix 1 – Additional Health and Safety Requirements		
<input type="checkbox"/> <i>I am over 18 years of age and will be the person taking full responsibility for the hall hire and confirm that the information given here is correct.</i>		
Name (block capitals):		
Signature:	Date:	
AGREED BY KPCC Oval Team: Signature:		Date:
(Please note: your booking is not confirmed until this is signed)		
<i>See invoice for payment details. BACS is preferred, but payments may also be made by PayPal or credit/debit card via PayPal (note: hirers may be asked to pay PayPal charges over £10). Cheques only accepted by prior agreement – make out to 'KPCC Oval'. Cash is not accepted. Payment is due on the date stipulated on the invoice.</i>		