



Kennington Park Community Centre at Magee Street
1-2 Alverstone House, Magee Street, London SE11 5TS

kpccoval@gmail.com

<https://kpccoval.org/>

0800 776 5587

Hiring KPCC@Magee for parties and socials – 2025/26

We want you, your family, friends, and guests to have a good time when you hire our Centre for a party or social event.

@Magee is smaller than the Community Centre in Harleyford Street, but it has more rooms and is a great temporary home while KPCC is being refurbished and redeveloped.

Here's some information you may find helpful.

This Guide should be read alongside the Centre's Conditions of Hire and the FAQs on our [website](https://kpccoval.org/).



The following applies to all parties or social events

1. Parties or social events usually take place on Sundays as there is a Community Shop here on Saturdays. You must finish no later than **9.30pm**, at which time your music must be switched off, the lights on and, apart from those clearing up, all guests should be leaving. Please try not to disturb our neighbours.
2. Additional time is allowed of up to 30 minutes before, and up to 30 minutes after, for preparation and clearing up. If you want longer to decorate and set up, you should include that time in your booking. Please talk to us in advance if you need longer so that we can arrange access.
3. The capacity of the Big Room is restricted to a maximum of 40 people, and a further 20 may be accommodated in the Middle Room and Reception - which you can use for your buffet or children's play space, or just to spread out.
4. There is a large kitchen at the other end of the building, and a small kitchenette at the side of the Big Room. Both are available for your use, but please let us know in advance if you plan to use the cooker.
5. You are responsible for leaving the venue (including toilets and kitchen) clean and tidy. This includes taking all rubbish out, wiping down and safely stacking all chairs and tables, and wiping down all surfaces and equipment before and after use. There is cleaning equipment in the bathroom off the kitchenette and more black bags in the bottom of the bins.
6. No alcohol is permitted on the premises.



Some of your questions answered

There is no parking on the Estate.

One of our team will open and close the venue. They will explain how everything works and give you a contact number in case of problems, but they will not stay during your event. Let us know in advance what time you want to access the venue. We usually open 30 minutes before your booked start time. If you want longer to decorate/get organised, please take that into account when you book.

There is a cooker, fridge/freezer, two microwaves and a hot water urn in the large kitchen. There is also crockery etc. Please wash up afterwards and take all rubbish out to the large bins on the Estate.

There are tables and chairs of various sizes for your use.

There is a PA system for your music and microphones for speeches, and a projector/TV for slide shows or presentations. The TV and PA system can be linked to your laptop for hybrid zoom sessions, but you will need to know how to do this. Make sure to book in advance. There may be a charge of £25. You will be responsible for any damage.

Once your hiring agreement form has been returned and confirmed, we will invoice you. The invoice tells you how to pay by BACS or PayPal. There is a refundable deposit of £100 which must be paid within 7 days of the issue date of your invoice. Your full hiring charge must then be paid at least 14 days before your booking.

As long as everything is fine, your deposit will be refunded within 7 days.

Discounts are only available to Kennington Park Estate residents. The booking must be in the name of the resident, who will be responsible for payment and meeting all our conditions. They must be present at all times during the function. Proof of residency may be required.

Do not use Sellotape or Blu-tack on the walls or paintwork (white Blu-tack is okay). It must all be removed when you leave. If you are having a gender reveal party or similar, please ensure any fireworks, bombs or similar do not contain paint or dye.

Non-compliance with any of KPCC's health and safety requirements will result in the loss of all or part of your deposit and a ban on any future bookings. You may also be charged for the cost of any additional cleaning required as a result of your use of the Centre. All or part of your deposit may also be retained if you cause any damage or overstay your finish time.

Got more questions? Go to <http://kpccoval.org/faq/>



KPCC@Magee

By 🚗 via Bowling Green Street

By 🚇 first left off Kennington Park Road

By 🚶 from 'old' Community Centre, past Alverstone House, through Archway.

